

DEPARTMENT OF DEFENSE

## CONTRACT SECURITY CLASSIFICATION SPECIFICATION

1. THE REQUIREMENTS OF THE DOB INSTRUCTIONS  
APPLY TO ALL SECURITY ASPECTS OF THIS  
EFFORT. THE FACILITY CLEARANCE REQUIRED IS:

SECRET

THIS SPECIFICATION IS FOR:	3. CONTRACT NUMBER OR OTHER IDENTIFICATION NUMBER (Prime contracts must be shown for all subcontracts)	4. DATE TO BE COMPLETED (Estimated)	5. THIS SPECIFICATION IS: ? (See "NOTE" below. If item b or c is "X'd", also enter date for item a)	
a. PRIME CONTRACT	a. PRIME CONTRACT NUMBER	a. 30 Sep 83	X	a. ORIGINAL (Complete date in all cases)
b. SUBCONTRACT (Use item 15 for subcontracting beyond second tier)	b. FIRST TIER SUBCONTRACT NO.	b.		b. REVISED (supersedes all previous specifications)
c. REQUEST FOR BID, REQUEST FOR PROPOSAL OR REQ FOR QUOTATION	c. IDENTIFICATION NUMBER	c. DUE DATE		c. FINAL

Is this a follow-on contract? ☐ Yes ☒ No. If YES, complete the following:

a. PRECEDING CONTRACT NUMBER \_\_\_\_\_ b. DATE COMPLETED \_\_\_\_\_

c. Accountability for classified material on preceding contract

☐ Is ☐ Is not, transferred to this follow-on contract.

Name, Address & Zip Code of Prime Contractor *	b. FSC Number	c. Name, Address & Zip Code of Cognizant Security Office
RI. International 33 Ravenswood Ave Menlo Park, CA 94025		DCASR, Los Angeles, ATTN: Directorate of Industrial Security, 11099 LaCienega Blvd, Los Angeles, CA 90045
Name, Address & Zip Code of First Tier Subcontractor *	b. FSC Number	c. Name, Address & Zip Code of Cognizant Security Office
/A		
Name, Address & Zip Code of Second Tier Subcontractor, or facility associated with IFB, RFP OR RFQ *	b. FSC Number	c. Name, Address & Zip Code of Cognizant Security Office
/A		

When actual performance is at a location other than that specified, identify such other location in Item 15.

a. General identification of the Procurement for which this specification applies	b. DoDAAD Number of Procuring Activity identified in Item 16d.
Intelligence Study/Analysis	

Are there additional security requirements established in accordance with paragraph i-114 or i-115, ISR? ☐ Yes ☒ No. If YES, identify the pertinent contractual documents in Item 15.Are any elements of this contract outside the inspection responsibility of the cognizant security office? ☐ Yes ☒ No. If YES, explain in Item 15 and identify specific areas or elements.

ACCESS REQUIREMENTS	YES	NO	ACCESS REQUIREMENTS (Continued)	YES	NO
Access to Classified Information Only at other contractor/Government activities.		X	j. Access to SENSITIVE COMPARTMENTED INFORMATION.		X
Receipt of classified documents or other material for reference only (no generation).	X		k. Access to other Special Access Program information (Specify in Item 15).		X
Receipt and generation of classified documents or other material.	X		l. Access to U. S. classified information outside the U. S. Panama Canal Zone, Puerto Rico, U. S. Possessions and Trust Territories.		X
Fabrication/Modification/Storage of classified hardware.		X	m. Defense Documentation Center or Defense information Analysis Center Services may be requested.		X
Graphic arts services only.		X	n. Classified ADP processing will be involved.		X
Access to IPO information.		X	o. REMARKS:		
Access to RESTRICTED DATA.		X			
Access to classified COMSEC information.		X			
Cryptographic Access Authorization required.		X			

2. Refer all questions pertaining to contract security classification specification to the official named below (NORMALLY, thru ACO (Item 16a); EMERGENCY, direct with written record of inquiry and response to ACO) (thru prime contractor for subcontracts).

The classification guidance contained in this specification and attachments referenced herein is complete and adequate.

a. Typed name, title and signature of program/project manager or other designated official

c. Activity name, address, Zip Code, telephone number and office symbol

ROBERT J. JACHIM  
LTC, GS

NOTE: Original Specification (Item 5a) is authority for contractors to mark classified information. Revised and Final Specifications (Items 5b and c) are authority for contractors to remark the regraded classified information. Such actions by contractors shall be taken in accordance with the provisions of the Industrial Security Manual.

Information pertaining to classified contracts or projects, even though such information is considered unclassified, shall not be released for public dissemination except as provided by the Industrial Security Manual (paragraph 5a and Appendix IX).

Proposed public releases shall be submitted for approval prior to release ☐ Direct ☐ Through (Specify):

Public release is not authorized.

to the Directorate For Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review in accordance with paragraph 5a of the Industrial Security Manual.

\* In the case of non-DoD User Agencies, see footnote, paragraph 5a, Industrial Security Manual.

Security Classification Specifications for this solicitation/contract are identified below ("X" applicable box(es) and supply attachments as required). Any narrative or classification guide(s) furnished shall be annotated or have information appended to clearly and precisely identify each element of information which requires a classification. When a classification guide is utilized, that portion of the guide(s) pertaining to the specific contractual effort may be extracted and furnished the contractor. When a total guide(s) is utilized, each individual portion of the guide(s) which pertains to the contractual effort shall be clearly identified in Item 14b. The following information must be provided for each item of classified information identified in an extract or guide:

(I) Category of classification. (II) Date or event for declassification or review for declassification, and (III) The date or event for downgrading (if applicable).

The official named in Item 12b, is responsible for furnishing the contractor copies of all guides and changes thereto that are made a part of this specification. Classified information may be attached or furnished under separate cover.

- ☐ a. A completed narrative is (1) ☐ attached, or (2) ☒ transmitted under separate cover and made a part of this specification.
- ☐ b. The following classification guide(s) is made a part of this specification and is: (1) ☐ attached, or (2) ☒ transmitted under separate cover. (List guides under Item 15 or in an attachment by title, reference number and date).
- ☐ c. Service-type contract/subcontract. (Specify instructions in accordance with ISR/ISM, as appropriate.).
- ☐ d. "X" only if this is a final specification and Item 6 is a "NO" answer. In response to the contractor's request dated \_\_\_\_\_ retention of the identified classified material is authorized for a period of \_\_\_\_\_.
- ☐ e. Annual review of this DD Form 254 is required. If "X'd", provide date such review is due: \_\_\_\_\_.

Remarks (Whenever possible, illustrate proper classification, declassification, and if applicable, downgrading instructions).

- a. All contractor personnel to be granted access to classified information released or generated under this contract must be US citizens granted a final SECRET clearance by the government prior to being given access.
- b. Unclassified information released or generated under this contract shall be restricted in its dissemination to contractor and government personnel involved in the contract. Release in open source literature or exhibition of such information is prohibited.
- c. Recipients of information under this contract may not release information to subcontractors without permission of the contracting agency.
- d. Final classification of the information generated under this contract is the responsibility of the contracting agency. Information generated under this contract is subject to the guidelines contained in DoD Regulation 5200.1R, which implements EO 12356 which became effective 1 August 1982.
- e. All copies of final documents generated by the contractor under this contract will be transmitted to the contracting agency for dissemination to authorized recipients.

6a. Contract Security Classification Specifications for Subcontracts issuing from this contract will be approved by the Office named in Item 16e below, or by the prime contractor, as authorized. This Contract Security Classification Specification and attachments referenced herein are approved by the User Agency Contracting Officer or his Representative named in Item 16b below.

#### REQUIRED DISTRIBUTION:

- ☒ Prime Contractor (Item 7a)
- ☒ Cognizant Security Office (Item 7c)
- ☐ Administrative Contracting Office (Item 16e)
- ☐ Quality Assurance Representative
- ☐ Subcontractor (Item 8a)
- ☐ Cognizant Security Office (Item 8c)
- ☐ Program/Project Manager (Item 12b)
- ☐ U. S. Activity Responsible for Overseas Security Administration

b. Typed name and title of approving official

c. Signature

d. Approving official's activity address and Zip Code

DCASMA San Francisco  
1250 Bayhill Drive  
San Bruno, CA 94066

e. Name, address and Zip Code of Administrative Contracting Office

#### ADDITIONAL DISTRIBUTION: